

Certificate of Insurance - Submission Sheet

Carrier-provided insurance documentation. The actual Certificate of Insurance must be issued by the carrier's insurer or authorized insurance agent.

CARRIER INFORMATION

Carrier Legal Name	
MC Number	
USDOT Number	
Policyholder / Named Insured	
Insurance Agency	
Agent Name	
Agent Phone	
Agent Email	

REQUIRED CERTIFICATE REVIEW

☐ Certificate issued by insurer / authorized agent	☐ Named insured matches carrier legal entity
☐ Auto liability policy shown	☐ Cargo policy shown when applicable
☐ General liability shown if required	☐ Policy numbers visible
☐ Effective and expiration dates visible	☐ Coverage limits visible
☐ Insurer names / NAIC information visible if provided	☐ Certificate holder information correct if requested

COVERAGE SUMMARY - FOR INTAKE USE

Auto Liability Limit	\$
Cargo Limit	\$
General Liability Limit	\$
Umbrella / Excess Limit	\$
Policy Effective Date	
Policy Expiration Date	
Reviewed By	
Review Date	

IMPORTANT NOTICE

This PDF is a submission/checklist page only. It is not an insurance certificate and does not amend, extend, or alter coverage. Do not type coverage information into this page and present it as proof of insurance. Attach the insurer-issued certificate (commonly ACORD 25 or equivalent) supplied by the carrier's insurance professional.